



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION III
1650 Arch Street
Philadelphia, Pennsylvania 19103-2029

AUG 12 2004

REPLY REQUESTED (3WC21)

Mr. Joel Mitchell
Environmental Engineer
NASA Goddard Space Flight Center
Wallops Flight Facility
Wallops Island, VA 23337

Re: Green Procurement Assessment

Dear Mr. Mitchell:

The United States Environmental Protection Agency (EPA), Region III, has received the assessment your facility has completed to determine compliance with provisions of the Resource Conservation and Recovery Act, Section 6002, Executive Order 13101, and Part 13 and Subparts 7.1, 11.3, 23.4 and 23.7 of the Federal Acquisition Regulations (FAR). These rules require federal agencies to procure certain products with recycled contents ("green procurement"), as designated by EPA.

After reviewing the information contained in the assessment submitted by your facility on August 6, 2004, EPA notes that the following items are currently not purchased with recycled content:

- Office recycling containers
- Office waste receptacles
- Plastic desktop accessories
- Plastic envelopes
- Printer ribbons
- Pallets
- Awards and plaques

EPA also notes that many additional items may not be purchased with recycled content. The items are currently being purchased through an institutional service contract. During a discussion with Joanne Cassidy on August 11, 2004, you indicated that base contractors have been made aware of the recycled content requirements, and when specific contracts come up for renewal, a condition will be added to ensure compliance with the requirements.

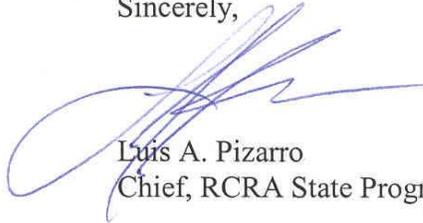


EPA appreciates the efforts your agency has taken to implement the green procurement requirements to date, specifically with regard to purchasing re-refined lubricating oils, building insulation products, trash bags, paper, toner cartridges, sanitary tissue and industrial drums at or above the EPA recommended level for recycled content. Please respond within 30 days of receipt of this letter as to your facility's plans to ensure that all EPA-designated items are purchased with the recommended recovered materials content in the future.

We recommend that you search the Supplier Database on EPA's Comprehensive Procurement Guidelines website at www.epa.gov/cpg, where you may find suppliers for all of the designated items. Enclosed is a list of useful websites to provide your facility with additional green procurement references.

For any questions or assistance with green procurement requirements, please contact Ms. Joanne Cassidy, of my staff, at (215) 814-3381 or cassidy.joanne@epamail.epa.gov.

Sincerely,



Luis A. Pizarro
Chief, RCRA State Programs Branch

Enclosure

Part 6

List of Useful Websites for Information on Green Procurement

The following list of internet websites will allow facilities to research resources for procurement of products with conforming recycled content:

To find suppliers of these products go the **EPA's Comprehensive Procurement Guidelines** at CPG web site at http://www.ergweb2.com/cpg/user/cpg_search.cfm and use the simple search engine there to find suppliers of the product you wish to purchase.

For an alternate source of environmental information for products and services with reduced environmental impacts go to **EPA's Environmental Preferable Purchasing Database** at <http://www.epa.gov/oppt/epp/database.htm>

You can also go to **The Official Recycled Products Guide on the Pennsylvania DEP's web site** at http://www.dep.state.pa.us/wm_apps/recycledproducts/ Choose the type of material you are interested in purchasing with recycled content, click on the Search button and you'll get a list of suppliers who market that recycled content product. The official Recycled Products Guide (RPG) database was established in March 1989 and has expanded steadily each year, always providing the most current and comprehensive information on recycled products. The database now includes over 4,500 recycled product listings as certified by over 700 manufacturers and distributors and over 600 regional merchants and over 950 different recycled product classifications.

To purchase CPG compliant products from **GSA's CPG Compliant Products and Other Recycled Content Products Database** go to www.gsa.gov, click on Products, then click on Environment, then click on Recycled Content Products, or go directly to <http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8207&channelPage=%2Fep%2Fchannel%2FgsaOverview.jsp&channelId=-12973>

To read the text of **Executive Order 13101**, which requires Federal Agencies to purchase the designated recycled content products, go to <http://www.ofee.gov/eo/13101.htm>

To read the sections of the **Federal Acquisition Regulations or FAR**, which require the purchase of recycled content products go to <http://www.ofee.gov/eo/far.htm>

To read the text of **RCRA Section 6002** go to <http://www.ornl.gov/adm/ornlp2/sec6002.htm>

To learn about your **Agency or Department's Buy Recycled program** go to <http://www.ofee.gov/gp/gplinks.html> or **Environmental Management System (EMS)** go to <http://www.ofee.gov/ems/training/policy.html>